

Roving RO Rifle Range Pass Issuance Procedure and Checklist

Safety and proper use of club facilities and property are the main concerns in issuing a Rifle Range pass. The objective of the check-out is to ensure that the candidate has basic safe firearm handling skills and that the rules have been reviewed on an individual basis.

Overview of Process

- 1) Facilities review
- 2) Rules review
- 3) Written test. Minimum 80% required to pass.
- 4) Practical demonstration of safe firearm handling, includes transfer from vehicle to shooting bench
- 5) Accuracy Test, 5 out of 5 shots in 6 inch circle with open sights or 3 inch circle with optics at 100 yards (target may be shot prior to orientation but must be signed off by approved an BGSL Range Officer)
- 6) Sign-off

Step 1: Facilities Review

- 1) Conduct general orientation to the rifle range
 - Rifle racks for use when range is cold
 - Targets to be placed only on stands provided at 50, 100, 200 and 300 yards
- 2) Review shooting lanes:
 - No cross firing, shoot only at target stand in your lane

Step 2: Rules Review

- 1) Review 4 rules of firearm safety handout
- 2) Review the current rifle rules document

Step 3: Practical demonstration (observe candidate's attention to safety – particularly muzzle direction, ECI use and finger in trigger guard).

- 1) Check to see that firearm is in good condition
- 2) Make sure candidate has eye and ear protection
- 3) Transfer firearm from vehicle to shooting bench safely, following BGSL Rifle Range rules
- 4) Make sure range is cold to set up target
- 5) Set up a target safely (bullet impacts berm)
 - Load & unload firearm (watch for familiarity and muzzle control)
 - Load firearm and engage safety
 - Engage targets – safely re-load firearm as needed to complete demonstration
 - Unload firearm, show clear.
 - Properly stow firearm (case, bag, holster)

Violation of safety rules may result in failure at RSO discretion

Step 4: Sign-off

As a candidate for a rifle Pass, I acknowledge that the above items have been discussed and I fully understand them. I have been given a copy of the rules in effect as of this date. I acknowledge that I am ultimately responsible for the consequences of problems that may arise from my inappropriate use of the BGSL facilities.

Print Candidate Name: _____

Candidate Signature: _____ **Date:** _____

If Candidate is under 18 years of age, Parent or Legal Guardian must also sign this document providing permission for Candidate to participate in activities in the BGSL Rifle Pass under supervision of a roving range officer. Candidates less than 18 years of age must be supervised by a BGSL member over 21 holding a valid Rifle Pass. Rifle Pass holders under 21 may not supervise guests on the Rifle Range.

Print Parent/Guardian Name: _____

Age of Candidate: ____

Candidate Signature: _____ **Date:** _____

As an Issuer, I have reviewed the rifle range facilities with the candidate, answered all questions, and have provided and reviewed a copy of the current rules. The candidate has demonstrated a basic level of firearm handling that suggests they are able to safely use the Rifle Range in the presence of a Roving Range Officer.

Print Issuer Name: _____

Issuer Signature: _____ **Date:** _____

BGSL Membership Number: _____

BGSL Membership Expiration Date: _____

Issuer:

- 1) Stamp pink card with Rifle Range pass stamp
- 2) Leave with the candidate the following documents:
 - a. The text of this document
 - b. Copy of the 4 Rules of Gun Safety
 - c. Copy of the current Rifle Range Rules